

OFFICE

STR. CALOIAN JUDEȚU, NR.3A,
SECTOR 3, BUCUREȘTI, COD 031111

PHONE

+4 021 326 81 70

FAX

+4 021 326 81 70

EMAIL

INTERACT@I-INTERACT.RO

WEB

WWW.I-INTERACT.EU

LE FRANÇAIS PRATIQUE[©]

The Course

"Le Français Pratique[©]" addresses persons who have had no contact with the French language or whose French knowledge is limited.

Participants learn how to introduce themselves and the others. To organize and take part in personal and business meetings; besides, following the course they will be able to plan their agenda and carry out phone conversations; it offers tools that enable trainees to handle everyday situations regarding personal, family relations or leisure activities.

It also includes practical activities on drafting CV-s and cover letters, as well as advice on improving communication abilities within office meetings.

Learning outcomes

- To handle everyday and specific conversations, at the office or outside work
- To describe present and past events
- To draft reports and other documents specific to office work
- To handle specific conversations with native French speakers
- You will reach a good level of conversation within a short time through the interactive teaching method
- You will be able to practice your conversation extensively due to a small group format-maximum 10 participants.

Course Details

Minimum 1, maximum 10 participants

Duration: 36 hours

Trainers: Alina Chirvase, Aura Frincu

AGENDA

- 1. INTRODUCING OURSELVES**
- 2. PERSONAL AGENDA**
- 3. A PHONE CONVERSATION**
- 4. AT THE OFFICE**
- 5. HOME**
- 6. MY FAMILY**
- 7. SHOPPING**
- 8. BON APPETIT!**
- 9. HOLIDAY**
- 10. RECRUITMENT INTERVIEW**